



ERFP General Meeting Minutes

Wednesday September 12, 2018

Board Room, CBO

Members Present: 134 members

Executive Present:

Hilary Campbell (President)

Natacha Verdiel (2nd Vice President)

Kim Liddle (Treasurer)

1. Call to Order: The meeting was called to order at 4:30 pm.

2. Approval of Agenda: The Wednesday September 12, 2018 agenda was approved by Donnette Bobb and seconded by Laura Smith.

3. Approval of Minutes of the Last Meeting: The approval of last meeting minutes was approved by Laura Sullivan and seconded by Billi Bunnaman.

4. Proposed Budget
for 2018-2019

- The 2018-2019 proposed budget was presented.
- Moved by Joanne Bell and seconded by Maryann Baran.
- Motion passed.

5. Due Rates for
2018-2019

- A motion was presented that the membership dues for 2018-2019 remain at 1.2 % gross pay.
- Moved by Donnette Bob and seconded by Laura Smith.
- Motion passed.

6. Accounting Firm
for 2018-2019

- A motion was presented that Clarkson Rouble remain as the accounting firm for 2018-2019.
- Moved by Filomena Vecchio-Scandinavo and seconded by Billi Bunnaman.
- Motion passed.

7. Reports from
Officers

7.1 Benefits Update – Hilary Campbell

- We continue to have meetings due to some discrepancies.
- Transition went well for most members but we continue to have some specific issues with some members.
- Some updates have been made to psychotherapy and breast pumps, please resubmit if you had difficulties before.
- Please email the office with any specific issues.

	<p>7.2 Health & Safety – Natacha Verdiel</p> <ul style="list-style-type: none"> • Changes are coming to the reporting system for both accidents that result in injury and violence, including threats and attempts. Training will be released and it’s really important members become familiar with these changes. • Report all incidents that happen, we need to give the board a very clear picture of what we are actually living. • Continue to send incident checklists until this new change is in effect. • Please take some time to complete the mental health webinars, they are available up to September 26th. This training was specifically designed for us and we need to prove participation to the Ministry in order to secure more funding this year. <p>7.3 Level 4 LTO positions – Hilary Campbell</p> <ul style="list-style-type: none"> • The board is struggling to fill level 4 positions due to current qualifications. If you are level 3 you can now apply for level 4 positions. <p>7.4 Resignations – Hilary Campbell</p> <ul style="list-style-type: none"> • Michael Theodore has resigned his position of 1st VP, and Karen Del Ben (Secretary) has taken on the position of PD Facilitator for TA’s. We are currently looking to fill these two positions and asking members who are interested to apply. The deadline is Friday September 14, 2018. • Norheen Jaffrey has also resigned as DECE Representative. We are holding off filling her position until both the 1st VP and Secretary positions are filled. <p>7.5 Pay Equity – Hilary Campbell</p> <ul style="list-style-type: none"> • We continue with pay equity for TA’s & BTA’s and have requested job reviews. We requested this of the board 5 years ago and this request was denied. <p>7.6 Payroll Issues – Hilary Campbell</p> <ul style="list-style-type: none"> • There was a discrepancy in payroll for DECE’s from 2015 until present. Some DECE’s were paid incorrectly for vacation pay, 266 DECE’s were affected. An audit found the error in excel. Members who were affected will be notified by the board. • An error was also found for members with their pay rate. Some members will owe up to \$15.00 and others are owed up to \$15.00. Members affected will be notified by email.
<p>8. Reports from Standing Committees</p>	<p>8.1 Awards Committee – Karen Del Ben</p> <ul style="list-style-type: none"> • This year’s banquet is being held on October 24, 2018 at the Mississauga Grand. • Registration closes September 28th, lots of spots still left. • Registration forms can be found: https://erfp.ca/awards-committee/ • Cancellations until September 28th after which you will need to find someone else to go in your place or your cheque will be cashed. Lots of raffle prizes have also been donated by the Personal Insurance.

	<p>8.2 Resource Library - Hilary Campbell</p> <ul style="list-style-type: none"> We are in the process of transferring library resources online and it will be up and running soon.
	<p>8.3 STPDL – Kim Liddle</p> <p>STPDL Criteria for 2018 - 2019:</p> <ul style="list-style-type: none"> Available for active members or members on a statutory leave. \$800.00 per permanent full-time employee with a maximum three day supply coverage. \$400.00 per permanent half-time employee with a maximum of three half day supply coverage. NEW – Pilot - \$200.00 per full time LTO employee with a maximum of one day supply. NEW – Pilot - \$200.00 per half-time LTO employee with a maximum of one half day supply. NEW – Pilot - \$200.00 per casual employee with no supply. NOTE – Members holding more than one position are only entitled to one of the above, whichever is greater. Funds allocated are for the purpose of professional development or job related skill development. Funds are not available for University/College credit courses. STPDL funds are available year round, on a first come, first served basis until the fund is depleted. Funds are available to members for approved professional development registration fees and/or accommodation within Canada. (Accommodation funding must be submitted on a separate STPDL application.) STPDL supply funds may be approved for a member attending professional development outside of Canada.
<p>9. Other Business</p>	<p><u>Professional Development Update:</u></p> <p>9.1 PD Facilitator for TA’s – Karen Del Ben</p> <ul style="list-style-type: none"> Karen Del Ben is the new PD Facilitator for TA’s. She can be contacted at karen.delben@peelsb.com or at 905-890-1010 ext.2590 at the board. September 25th PD Day – Modules 5, 6, & 7 will be offered in both north and south locations, Easy Connect training, yoga, and first aid are also available. Modules 1-4 have been rewritten and the hope is that the new versions will be available in the new year. Upcoming workshops include: <ul style="list-style-type: none"> Ontario CEC’s 62nd Annual Special Education Conference from November 30 to December 1, 2018. Hilary sent out conference information last week to all members via email. Principles of ABA now available on Frontline (MLP) but is currently full. Autism Intervenor Course will be available on Frontline (MLP).

	<p>9.2 PD Facilitator for DECE’s – Norheen Jaffrey</p> <ul style="list-style-type: none"> • The Early Years Collaborative is a group of dedicated and innovative educators who have committed to spending time collaborating, planning and offering Early Years Professional Learning for Peel colleagues. For 2018-19, we are extending an invitation to all Early Years educators (Kindergarten – Grade 3) across the Peel Board to consider joining this working and leading team. That also includes our TA’S working in K-3, Early Years staff and educators in our Child and Family Learning Centers. • Our vision again this year is to continue to offer ongoing, varied and engaging professional learning for Peel's Early Years colleagues by experienced educator colleagues. • If you are interested in joining the EY Collaborative please consider the following reflective criteria for your application into this group: <i>Are you able to commit to one evening each month from 4:30-6:00 p.m. to attend, learn and contribute to the EYC meetings and Pop Ups as well as the Saturday conferences? If interested please email Elizabeth Ugolini, Early Years Co-ordinator. Her contact information can be found on our Early Years site on the broadcast page under curriculum and instruction.</i> • Our fall conference for our Early Years educators will be going up on FRONTLINE, in a couple of days... 200 spaces. The conference date is Saturday October 20th, at Jack Smythe Field Centre, rain or shine! A fulsome day of co-learning on extending the learning to the outdoors and how outdoor playscapes fosters self-regulation. • Stewards please remind DECE’s the E-Module learning to do with their teaching partner will only be available as paid time until September t 20th. After that date, there will be no honorariums given. The E-Module will be available for all educators on the broadcast page after that date for ALL peel employees to view. • Child Development Resource Connection, Peel is offering a workshop for early years educators on The Theory of Loose Parts. Facilitator is Heather Jackson who is the Director of Sunflower School. Location is Brampton Courtyard by Marriot Hotel and Conference Centre, 90 Biscayne Crescent on November 1st from 6:30- 8:30pm.
Next Meeting Date	October 18, 2018 Board Room, CBO 4:30 p.m.
Adjournment	Meeting adjourned at 6:36 p.m.