



ERFP Annual General Meeting Minutes

Tuesday April 19, 2016

Mississauga Room, CBO

Members Present: 62

Executive Present:

Hilary Campbell (President)

Karen Del Ben (1st Vice President)

Nadine Cherry (2nd Vice President)

Judy Mabee (Past President)

Gena DiGiovanni (Secretary)

Kim Liddle (Treasurer)

Allaina Kenmir (DECE Representative)

1. Call to Order: The meeting was called to order at 4:20 pm

2. Approval of Agenda: Wednesday February 10th, 2016 agenda approved by Jahmeela Beckles and seconded by Joanne Bell

3. Approval of Minutes of the Last Meeting: February 10th 2016 minutes approved by Ava Wickens and seconded by Cathy Ironside

4. Reports From Officers

4.1 Proposed Budget 2016-2017- Deferred due to quorum not being achieved.

4.2 Dues Rate for 2016-2017- Deferred due to quorum not being achieved.

4.3 Accounting Firm Approval- Deferred due to quorum not being achieved.

4.4 Charity Selection

It is an annual tradition for the membership to approve a \$1000 donation to a selected Canadian charity. To nominate a Canadian registered charity, email the charity information to president@erfp.ca by May 12th 2016. There will be an online vote to choose the charity.

	<p>4.5 DECE-Allaina Kenmir</p> <p>Allaina participated in a telephone conference with the College of Early Childhood Educators. They will be launching a new portal for members in June 2016. This will allow members to do more online.</p> <p>The Continuous Professional Learning Program (CPL) will be mandatory for all RECEs starting in June 2016. Members of the College will be sent updates regarding this program.</p> <p>DECEs should keep track of their Professional Development as they can be audited by the College of ECEs. Members asked about PDSB using the name DECE instead of RECE. Allaina explained that DECE is the job title and RECE is the qualification required.</p> <p>As a result of changes to the Early Childhood Educators Act, 2007 and the new Child Care and Early Years Act, 2014, the CECE is in the process of updating its website to better reflect the new legislative changes.</p> <p>The CECE is updating the code of ethics. Information can be found on the CECE website.</p> <p>https://www.college-ece.ca/en/Pages/Home.aspx</p> <p>On the new report card there are 2 places for ECE names because some Boards have 2 ECEs in the classroom. Peel does not because they do not provide extended care in the classroom.</p> <p>Kim Liddle will be attending a meeting on behalf of the council (OCEW) discussing the Kindergarten Program Document and Addendum with the Ministry of Education.</p> <p>"Welcome to Kindergarten" nights are voluntary so lieu time may not be given, it is up to the Principal to decide.</p>
5. Reports from Standing Committees	5.1 Committee Reports
	<p>Nominating- Joanne Bell (Chair)</p> <p>Joanne thanked committee members Humaira Ahmad, Kelly Aho, Adilla Dada, Ashley Ellison, Penny St. Germain.</p> <p>Because of online voting and 2 year secondment of the Executive positions, the Nominating Committee has not been active this year.</p> <p>2016-17 Committee Sign-up sheets were available at the meeting. If you are interested in joining a committee you can contact the chair of the committee via email. Committee chairs are listed under each committee on the ERFP website.</p>

	<p>Awards- Karen (Chair)</p> <p>Karen thanked committee members Marian Dimech, Tammi Kizoff, Jeanette Manning, Jan Parker, Lafane Sharpe and Jennifer Wice.</p> <p>The Awards Banquet will be held on October 26th at The Mississauga Grand http://mississaugagrand.com/</p> <p>Registration forms are available on the ERFP website and must be submitted by September 23rd 2016</p> <p>Members must send in a \$50 cheque to hold their place, they will get their cheque back on the night of the event</p> <p>Each member must submit their own cheque.</p> <p>For more information contact awards@erfp.ca</p> <p>The "Judy Mabee Award" criteria is posted on the website. Nominations are due by September 24th, 2016.</p>
	<p>Health and Safety- Nadine Cherry</p> <p>Nadine thanked committee members Natacha Simon and Wendy Aube. It has been a busy year for the committee.</p> <p>The current Terms of Reference revocation date is May 9th 2016. One minor amendment was submitted to the Ministry of Labour. There was also a sub-committee struck to make recommendations for next year.</p> <p>As a result of the TOR more schools are being inspected on a regular basis.</p> <p>There are 3 new H&S modules on the board website that need to be completed by all members. It takes about 90 minutes to complete and can be done on the next PD day.</p> <p>Natasha, Wendy and Nadine will attend a Health and Safety Conference in April.</p> <p>Nadine is sitting on a Provincial H&S Committee. Their focus this year is on workplace violence and student violence. If you have any pictures of injuries that you have sustained from a student, send them to Nadine.</p> <p>Personal Protective Equipment is available to protect members from physical injury. This should never be the sole solution to student violence but it is important to be protected. Contact Nadine if you are having trouble getting PPE. Injuries should be reported to administration. Your administration must submit a form online within 48hrs. Also, fill out and fax incident report to the ERFP Office on a monthly basis. The incident reports can be found on the ERFP website under "forms"</p>
	<p>Membership Registration- Nadine Cherry (Chair)</p> <p>Nadine thanked committee members Debra Brown, Janice Cooper, Susan Jones and Christina Shaw. The committee will be asking for 1 more member. If interested contact secondvp@erfp.ca</p>
	<p>Sunshine- Ava Wickens (Chair)</p> <p>The Sunshine committee acknowledges events in member's lives. Members can contact Ava Wickens or Nadine Cherry or Email sunshine@erfp.ca to have a card sent to an ERFP colleague.</p>

	<p>Constitution-Hilary Campbell</p> <p>Hilary thanked the committee members Kelly Aho, Joanne Bell, Billi Bunnaman, Nadine Cherry, Karen Del Ben, Judy Mabee, Doris Therriault and Donna Woodford.</p> <p>There will be one spot open on the committee for next year. Email president@erfp.ca if you wish to join the committee.</p> <p>There will be some minor changes to the constitution.</p>
	<p>Stewards- Hilary Campbell</p> <p>Hilary thanked the Stewards, Applewood - Humaira Ahmad, Artesian - Karen Lapierre, Britannia - Vicki Machete, Caledon East- Ana Fonseca, Central Peel - Sharon Davy, Ellengale/Levi Creek - Alka Joshi, Erin Centre - Debra Brown, Fairwind - Monica Kruger, Floradale - Sumara Shabbir, Greenbriar - Jeanette Manning, Grenoble - Michelle Smith, Hawthorn - Billi Bunniman, IS Team - Sahar Gouveia, James Potter - Jennifer Gladding, Lincoln Alexander - Susan Barberio, Meadowvale Village - Kathryn Cunningham, Mountain Ash - April Bello, Parkholme - Ava Wickens, Red Willow - Judy Brain, The Valleys - Maria Ziemba, TL Kennedy - Marian Dimech and West Credit - Joanne Bell.</p> <p>ERFP will be expanding the Steward program to 50 for the 2016-17 school year. You must have a minimum of 4 years' experience working as a TA or DECE in Peel.</p> <p>Stewards meet approximately once a month.</p> <p>Stewards are required to attend General Meetings.</p> <p>Steward one day training will be held on a Saturday in the fall. (Date TBD).</p> <p>The application and information can be found on the ERFP website.</p> <p>http://erfp.ca/committees/standing/stewards.html</p>
	<p>STPDL- Hilary Campbell</p> <p>Hilary thanked the committee members Debra Brown, Sahar Gouveia, Kim Liddle, Lafane Sharpe and Doris Therriault.</p> <p>ERFP is restructuring the STPDL process.</p> <p>The Executive will take on the responsibilities of the committee to better streamline the process for a quicker return. Future consideration will be given if this process doesn't work.</p> <p>Members were asking if there is a way that they can access the extra funds once their allotment is used up. This will be discussed as part of the restructuring process.</p>
	<p>Resource Library-Hilary Campbell</p> <p>Hilary thanked the committee members Alice Quigg and Glady Doyle</p> <p>There will be one opening on the committee for next year.</p> <p>The library is housed at the ERFP office.</p> <p>Resource information is available on the website.</p> <p>Email resource@erfp.ca to request resources.</p> <p>The committee is asking for suggestions to purchase new resources.</p>

	5.2 Committee Sign-up To sign up for a committee, contact the chair of that committee for more information. http://erfp.ca/index.php?page=standing
6. Reports from Ad-Hoc Committee	6.1 Allocations & Voluntary Transfer The Voluntary Transfer Process for Teaching Assistant (TA) positions will occur between April 22 and June 22. Hilary explained the process for both DECEs and TAs. A memo was sent from Rachel Hague (HR) to all members regarding the Voluntary Transfer Process. If you have any further questions you may contact the office.
	6.2 Pregnancy and Parental Workshop- April 25 th 4:30 p.m. Mississauga Room This workshop will provide information to members to assist in making informed decisions about pregnancy and parental leaves. It will explain legislative and contractual obligations of the Peel District School Board, the protocol for applying for a leave and helpful tips to guide prospective parents through the process.
	6.3 OMERS Workshop- May 3 rd 4:15 pm Board Room Learn more about your pension and meet OMERS staff. Topics include OMERS early retirement options, how OMERS and the Canadian Pension Plan combine to provide you with retirement income; Omers guaranteed inflation protection; and survivor benefits.
	6.4 Board Budget Survey To guide Peel Board in the development of its 2016-17 school year budget, Peel Board trustees are seeking input from staff. We recommend ERFP members participate in this survey to highlight the need for more supports in special education and kindergarten http://fluidsurveys.com/surveys/pdsb/budget-consultation-2016/
	6.5 Past President Position As per the ERFP Constitution guidelines Judy Mabee has completed her 2 year role as past president. We know we will see her at meetings and wish her well.
7. Next Meeting Date	September 2016 (TBD)
Adjournment	p.m. 5:49